



CAADS Winter Meeting

March 2 & 3, 2010

San Diego / Del Mar Hilton

Timely Information and Education You Can't Get Anywhere Else!

Hear the latest on:

- Governor's proposal to eliminate ADHC as a Medi-Cal Benefit
- New ADHC Eligibility and Medical Necessity Criteria
- Discharge Notification
- Federal Court decisions affecting rates and criteria
- Protecting Your Legal Rights
- Fundraising Fundamentals

AGENDA — AT — A — GLANCE

<u>Tuesday, March 2, 2010</u>	<u>Wednesday, March 3, 2010</u>
10:30 AM—4:30 PM REGISTRATION	8:00 AM—4:30 PM REGISTRATION
11:30 AM—1:45 PM ADS PROVIDER MEETING & LUNCHEON	8:00 AM—9:00 AM CONTINENTAL BREAKFAST
2:00 PM—4:45 PM SESSION 1: CONCURRENT EDUCATION COURSES	9:00 AM—11:45 AM SESSION 2: CONCURRENT EDUCATION COURSES
4:45 PM—6:00 PM RECEPTION	12:00 PM—1:30 PM UPDATES & NETWORKING LUNCHEON
	1:45 PM—4:30 PM SESSION 3: CONCURRENT EDUCATION COURSES
	4:30 PM ADJOURN

Deadlines for Hotel and Event Registration:

- FEB 3: Early Rate Registration Ends
- FEB 8: Hotel Reservations Cut-off
- FEB 17: Regular Rate Registration Ends

- FEB 18: Pre-Registration Ends, Must Register On-Site (Late Registration Rate Applies)
- MARCH 2 & 3: CAADS Winter Meeting
Those not pre-registered must register on-site (Late Registration Rate Applies)

10:30 AM—4:30 PM

REGISTRATION

11:30 AM—1:45 PM

ADS PROVIDER MEETING & LUNCHEON

What is the latest State Budget news? Heading into another year with a \$20 billion state budget crisis, will adult day services be on the table for elimination again? How will the new ADHC eligibility and medical necessity criteria affect participants, center operations and YOUR bottom line? What might be the impact of court rulings on the future of the program and participants? What new initiatives do Audits and Investigations have planned? How will national and state Health Care Reform affect adult day services programs?

We'll examine these questions and many others during this industry-wide meeting.

*Dawn Myers Purkey, MSW, President
California Association for Adult Day Services*

*Lydia Missaelides, MHA, Executive Director
California Association for Adult Day Services*

2:00 PM—4:45 PM

SESSION 1: Concurrent Breakouts (*attend one of the following*)

1A: Separately Billable Services

(2.5 CE Hours; 15 Minute Break: 3:15 PM)

Audience: Owners/Administrators, Nurses, Program Directors, Social Workers, Therapists, Dietitians

Learning Objectives—The Department of Health Care Services released instructions in the January 2010 ADHC Medi-Cal Provider Manual for tracking separately billable services for cost reporting purposes. The “*Adult Day Health Care (ADHC) Centers: Tracking Costs for Reimbursement Purposes*” section of the Provider Manual is new, but substantially mirrors CAADS’ Guidance Paper on Separately Billable Services, issued in 2008.

All centers are required to follow these instructions and record their separately billable services every day. This data is used as part of the annual cost report calculations and will eventually be used to calculate rates. *In this course, attendees will be able to:*

- Identify the separately billable services as distinguished from core services
- Properly count and record the time and units of service associated with SBS in a manner that provides both a clinical record and data for the cost report
- Understand how the data will be used for future rate development
- Use the CAADS recommended forms or apply the correct principles to design or modify forms needed to capture this information

*Shannon Davis, DPT, Physical Therapist
Casa Pacifica Adult Day Health Care Center*

*Jennifer Gabales, Policy Advocate
California Association for Adult Day Services*

*Barbara Porter, PsyD, Director
Inland Empire Adult Day Health Care Center*

*Celine Regalia, MSW, Director
Adult Day Services of Napa Valley*

1B: The Role of the Social Worker in Adult Day Health Care

(2.5 CE Hours; 15 Minute Break: 3:15 PM)

Audience: Social Workers, Nurses, Program Directors and Owners/Administrators

Learning Objectives—*Social work is an integral aspect of Adult Day Health Care. Are your social workers providing services and documenting appropriately, meeting both ADHC requirements as well as meeting Social Work Standards of Practice? Do your other staff, especially the Program Director, understand (and appreciate) the role of the social worker in ADHC? This course is a must for Social Workers and Program Directors to get a full understanding of the Social Worker's role in Adult Day Health Care. Nurses will also benefit from this course as most do not fully understand the role of the Social Worker in the ADHC. In this course, attendees will be able to:*

- Understand the essentials of Social Work Care Planning in ADHC
- Identify and treat problems to support participant eligibility
- Gain an understanding of their role in the MDT and documentation requirements

*Amanda Sillars, CEO/President
Total ADHC Solutions*

1C: Medi-Cal ADHC Audit Defense

(2.5 CE Hours; 15 Minute Break: 3:15 PM)

Audience: Owners/Administrators, Program Directors, Activity Directors, Nurses, Social Workers, Therapists

Learning Objectives—*This is a comprehensive, detailed and specific discussion of the procedures and standards used by Department of Health Care Services in Adult Day Health Care audits. The content discussed would be applicable to both the current and new medical necessity criterion that may be implemented in 2010. In this course, attendees will be able to:*

- Understand eligibility, documentation, infrastructure and operational deficiencies that are causing provider liability
- Know the unpublished DHCS' interpretations of participant eligibility criteria and provider documentation standards used in ADHC audits
- Learn strategies for handling audits, challenging monetary recovery, withhold and suspension actions and negotiating settlement agreements
- Know the proven step-by-step actions to protect an ADHC from audit liability, including a self audit protocol and model compliance program

*Dennis Warren, Esq., Attorney at Law
Offices of Dennis Warren*

4:45 PM—6:00 PM

RECEPTION

Use this opportunity to network with your Adult Day Services colleagues, session speakers, CAADS leadership and others.

8:00 AM—4:30 PM

REGISTRATION

8:00 AM—9:00 AM

CONTINENTAL BREAKFAST

9:00 AM—11:45 AM

SESSION 2: Concurrent Breakouts (*attend one of the following*)

2A: Financial Audit Appeals

(2.5 CE Hours; 15 Minute Break: 10:15 AM)

Audience: Board Members, Program Directors, Owners, Managers/Marketing Staff

Learning Objectives—*The Medi-Cal cost report and the massive volume of reimbursement rules can be overwhelming. This course will attempt to focus your attention on the most critical aspects of the Medi-Cal Cost Report audit and appeal process. In this course, attendees will be able to:*

- Learn how to prepare for a cost report audit in order to have data for the auditor
- Understand the Medi-Cal cost report audit impacts future rate setting
- Understand the Medi-Cal cost report appeals process and how to file a request for an appeal
- How to succeed in the appeals process

Mike Lesnick, Axiom Health Care Group

2B: ADHC Eligibility and Medical Necessity

(2.5 CE Hours; 15 Minute Break: 10:15 AM)

Audience: Program Directors, Owners/Administrators, Activity Directors, Nurses, Social Workers, Therapists

Learning Objectives—*The January 2010 Provider Bulletin announced Adult Day Health Care Eligibility and Medical Necessity changes scheduled to take effect March 1, 2010. These significant changes are expected to lead to many discharges over the next 6 months, unless stopped by a federal court. As of this time, the Department of Health Care Services has provided little guidance to providers. This course will provide the latest information on the new criteria and review basic principles of good documentation, regardless of what criteria are in effect. In this course, attendees will be able to:*

- Apply the new criteria for ADHC eligibility and medical necessity and work within the structure of the new Individual Plan of Care
- Discuss the challenges in applying the new criteria and how to interpret them absent guidance from the state
- Identify how to link the assessment process, completion of the IPC, care planning and documentation of daily interventions
- Identify the tools necessary for developing and maintaining an ongoing self-audit process for compliance with changing state expectations

Tracy McCloud, Program Director

Ruth Ann Rosenberg Adult Day Health Care

Dawn Myers Purkey, MSW, Director

Yolo Adult Day Health Center

*Barbara Sapata-Hill, LPT, Health Program Specialist
California Department of Aging*

Pauline Timm, RN, Health Services Director

Avenidas Rose Kleiner Senior Day Health Care

2C: Be Proactive and Not Reactive in Protecting Your Legal Rights

(2.5 CE Hours; 15 Minute Break: 10:15 AM)

Audience: Owners/Administrators, Program Directors, Activity Directors, Nurses, Social Workers

Learning Objectives—*This course will provide an overview of legal challenges facing our industry and what needs to be done to prevent these problems from affecting your center and you personally.*

In this course, attendees will be able to:

- Understand the legal challenges facing our industry
- Understand what needs to be done to prevent these legal challenges from affecting your center
- Learn how to protect your center from accusations by the Department of Health Services, Audits and Investigations as well as claims of negligence and elder abuse, and employment law violations

Mark Angert, Esq.

Morris Polich & Purdy, L.L.P.

Marc Katz, Esq.

Morris Polich & Purdy, L.L.P.

12:00 PM—1:30 PM

NETWORKING LUNCHEON

Join us for lunch and this time to share ideas. Updates will be provided on the latest developments with implementation of the new eligibility criteria for ADHC and up to the minute state budget news.

*Lydia Missaelides, MHA, Executive Director
California Association for Adult Day Services*

1:45 PM—4:30 PM

SESSION 3: Concurrent Breakouts (*attend one of the following*)

3A: Share of Cost

(2.5 CE Hours; 15 Minute Break: 3:00 PM)

Audience: Owners/Administrators, Program Directors, Activity Directors, Social Workers, Billers

Learning Objectives—*The Medi-Cal share of cost rules have always been confusing. With the recent changes affecting participant share of cost calculations, the task of how to handle share of cost is even more daunting. In this course, attendees will be able to:*

- Understand share of cost principles and how to apply them to your participants
- Learn what changes in Medi-Cal policies affect share of cost calculations
- Enter share of cost information properly on the Medi-Cal website
- Educate your participants and their families on how to meet their share of cost
- Address the status of share of cost participants in your cost report

Mike Lesnick

Axiom Health Care Group

Diane Cooper-Puckett, Executive Director

Peg Taylor Center for Adult Day Health Care

3B: FUNDseeking Essentials

(2.5 CE Hours; 15 Minute Break: 3:00 PM)

Audience: Executive Staff and Program Directors

Learning Objectives—Are you interested in finding grant funds for your organization? This session will focus on navigating your way through countless funding opportunities to find those that are a good fit with your organizational mission. In this course, attendees will be able to:

- How to locate funding opportunities
- Who gives grants/differences in funding sources
- How to determine if a funder is a good match
- How to identify organizational information essential for a grant proposal
- Tips for writing winning proposals
- What grant reviewers look for when evaluating proposals

Speaker to be Announced

Long Beach Non-Profit Partnership

3C: Discharges and Appeals

(2.5 CE Hours; 15 Minute Break: 3:00 PM)

Audience: Owners/Administrators, Program Directors, Activity Directors, Nurses, Social Workers

Learning Objectives—The process of discharging participants from adult day health care can be difficult under the best of circumstances. However, the recent changes in law governing eligibility for ADHC services will lead to discharges that are unexpected and potentially adversarial. In this course, attendees will be able to:

- Understand the center's obligation to plan for and provide sufficient notification of discharge
- Develop or revise policies and procedures on discharge and appeal rights that comply with recent court rulings and state law
- Give participants and families proper information about their grievance and Medi-Cal appeal rights

Elizabeth Zirker, Staff Attorney

Disability Rights California

4:30 PM

ADJOURN

General Information

MEETING SITE

San Diego / Del Mar Hilton

15575 Jimmy Durante Boulevard, Del Mar, CA 92014

TEL: 858-792-5200 / FAX: 858-792-9538

www.sandiegodelmarhilton.com

HOTEL DEADLINE: FEBRUARY 8, 2010

Reservations: 858-792-5200

To receive the discounted **group room rate of \$110 single / double occupancy, plus tax**, reservations must be made by **Monday, February 8, 2010**. Please identify yourself as part of **CAADS** when making your reservation. All reservations are subject to applicable state and local taxes (currently 12.5%), per night and/or applicable service or hotel-specific fees in effect at the Hotel at time of event. The San Diego / Del Mar Hilton has graciously extended the special group rate for three (3) days prior and three (3) days post event (based on availability), for those who would like to enjoy the San Diego / Del Mar area on an extended stay.

PARKING

Self Parking: \$6.00/day

Valet Parking: \$14.00/day

ATTIRE

Business casual and comfortable shoes. Bring a jacket or sweater as meeting room temperatures vary. Average temperature for Del Mar in March is a high of 64° and a low of 49° Fahrenheit.

REGISTRATION INFORMATION

Please complete one registration form per person and return it along with payment to CAADS:

For additional information, call CAADS' Registrar at (916) 552-7400 or go to www.caads.org and click on the Meetings tab.

PAYMENT

Full payment must accompany all registrations. Returned checks are subject to a \$50 fee. It is your responsibility to assure that sufficient funds are available for the transaction.

CERTIFICATE OF ATTENDANCE

Registrants receive a Certificate of Attendance in their folder upon check-in at the CAADS Registration Desk.

CANCELLATIONS, SUBSTITUTIONS AND REFUNDS

You must cancel in writing by FEB 8, to receive a full refund, less a \$50 Fee. Refund requests will be reviewed and processed after the event.

Substitutions are accepted. If possible, notify CAADS at 916-552-7400.

Refunds will not be granted if you attend, send a substitute, or fail to cancel in writing by **February 8, 2010**.

MEMBERSHIP

Your facility must be a CAADS member in good standing (2010 dues paid or current on an approved payment plan), to qualify for the discounted CAADS Member registration fees. Only [CAADS Members receive reduced rates for multiple registrants](#) from the same facility.

To learn more about joining CAADS, go to www.caads.org and click the "Join Now" tab at the top or call us at (916) 552-7400.

CONTINUING EDUCATION CREDIT/CE HOURS

Courses meeting the criteria for CE credit are designated accordingly. Additional fees apply (see registration form).

Pre-register for CE credits by checking the appropriate box on the registration form. If you require continuing education credit from a board not listed below, you are strongly encouraged to contact that board to verify acceptability before registering for CE hours. CAADS provides continuing education for:

- California Department of Social Services, Community Care Licensing Division (CCL), Licensed Adult Day Program (ADP) [Administrator and Direct Care Staff](#)
- California Board of Registered Nursing (BRN) Provider Number 11021—[Registered Nurses](#)
- California Board of Behavioral Sciences (BBS) Provider Number 1151—[MFT and LCSW Only](#)
- California Board of Occupational Therapy (BOT) [Occupational Therapists](#)