



Alliance for  
Leadership and Education

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## APPLICATION

# The Nina M. Nolcox Nursing Scholarship for Continuing Education

**Application Closing Date: August 14, 2017 at 5:00 PM**

### Section I. Purpose of the Scholarship Fund

The purpose of this year's **Nina M. Nolcox Nursing Scholarship** is to award a qualified nurse employed by a CAADS member paid registration to attend the **CAADS 2017 Fall Conference/Annual Membership Meeting and a stipend of \$750** to cover related expenses. Nina Nolcox was a visionary in public health nursing and devoted her passion and skills to serving low income adults with chronic health conditions.

***To honor the legacy of Nina M. Nolcox, RN, PHN, ideal applicants will:***

- Exemplify nursing leadership
- Display a passion for service
- Demonstrate a commitment to enhancing quality care for participants
- Promote innovative nursing practices in the adult day setting

*The Nina M. Nolcox Scholarship Fund Committee does not discriminate in the selection of scholarship recipients on the basis of age, race, creed, national origin, gender, sexual orientation, or any other prohibited basis.*

### Section II. Scholarship Amount

Individual scholarship awards will not exceed \$750 plus paid registration to attend the **CAADS Fall Conference and Annual Membership Meeting, Nov 6 - 8, 2017, at the Doubletree Anaheim – Orange County in Orange, CA.**

Announcement and introduction of scholarship recipient/s will be made at the CAADS Conference during the Annual Membership Meeting. It is expected that scholarship recipient/s will share key learnings from the Conference with team members upon return to their center.

***Important Note:*** Funds received in the form of scholarships may be subject to personal tax. Seek advice from a tax professional.

## Section III. Eligibility

### Applicant Must:

- Be a Licensed Nurse in good standing with applicable Nursing Board.  
*Nurse is defined as either:*  
**Licensed Vocation Nurse (LVN)**  
*licensed by Board of Vocational Nursing and Psychiatric Technicians*  
**Registered Nurse (RN)**  
*licensed by California Board of Registered Nursing*
- Be employed by and currently working at an Adult Day Services center which is in membership and in good standing with CAADS.  
*Contracted (outsourced) nurses are ineligible to apply*
- Past recipients of the Nina M. Nolcox Scholarship are ineligible to apply

## Section IV. Application Content

The Nina M. Nolcox Scholarship Application must be completed and submitted with:

### A. Essay.

An essay, 750 words or less and double-spaced with one-inch margins using a 12 point font (Times New Roman or Arial), is required. In the essay, please answer the following questions:

1. **Why did you choose the adult day services setting for your nursing practice?**
2. **How has your work in the Adult Day Services setting impacted your life both professionally and personally?**
3. **What role have you played in influencing nursing leadership or the quality of care at your Adult Day Services center?**
4. **What suggestions do you have to help promote more nursing participation and leadership in Adult Day Services settings?**

### B. Resume.

Please submit your current resume and include all relevant volunteer and extracurricular activities, professional associations and affiliations.

### C. Letters of Recommendation – Two (2).

Please provide two (2) letters of recommendation.

**One letter must be from the organization’s Executive Director/CEO or the person who supervises you at your center, and include the following statement:**

*Should applicant be selected as a scholarship recipient, our organization will pay for any travel expenses in excess of the award recipient’s \$750 stipend, and grant time for the recipient to travel to and from and attend the CAADS Conference.*

- Each letter should address how applicant has displayed nursing leadership qualities and made an impact on the center's performance, with specific examples of contributions to quality of participant care.
- Each letter should include a statement about how applicant would benefit from the Nina M. Nolcox Nursing Scholarship.

## Section V. Notification

Receipt of application will be acknowledged within 2 business days. Award recipient/s will be notified no later than Friday, August 25, 2017.

## Section VI. Deadline

All applications and supporting documents must be received in the A.L.E. office by **5:00 PM, AUGUST 14, 2017.**

- Applications may be submitted by FAX, EMAIL or MAIL to:

**Alliance for Leadership and Education**  
**Attention: Nolcox Scholarship Committee**  
**1107 9<sup>th</sup> Street Suite 701**  
**Sacramento, CA 95814**

Fax: **866-725-3123**

Email: [alliance@caads.org](mailto:alliance@caads.org)

## Section VII. Selection

The number of individual scholarship awards will be determined at the sole discretion of the *Nina M. Nolcox Scholarship Fund Committee, based on applicant's past achievements, merit and potential for professional growth and leadership.*

## Section VIII. Presentation of Scholarship Award

Recipient/s must be available to receive their scholarship award (\$750 stipend and paid conference registration) at the CAADS Conference.

Recipient will be encouraged to be an advocate and spokesperson for the Nina M. Nolcox Scholarship Fund.

# Application Form

|                              |                             |
|------------------------------|-----------------------------|
| FOR A.L.E. USE ONLY          |                             |
| ALL Required Items Included: |                             |
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |

## Nina M. Nolcox Nursing Scholarship

**DEADLINE: AUGUST 14, 2017 BY 5:00 PM**

In fairness to all applicants, this form and ALL required attachments must be received in the A.L.E. office by 5 PM August 14, 2017. This blank form may be duplicated.

Applicant Name \_\_\_\_\_ Credentials (LVN, RN, others) \_\_\_\_\_

Job Title/Position \_\_\_\_\_ Hire Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Center Name \_\_\_\_\_

Center Mailing Address, City, State, Zip \_\_\_\_\_

Center Area Code & Telephone Number \_\_\_\_/\_\_\_\_/\_\_\_\_ Center Fax \_\_\_\_/\_\_\_\_/\_\_\_\_ Center Email \_\_\_\_\_

Name of Immediate Supervisor \_\_\_\_\_ Supervisor's Job Title/Position \_\_\_\_\_

### BEST WAY TO CONTACT APPLICANT:

Email: \_\_\_\_\_  Telephone: \_\_\_\_/\_\_\_\_/\_\_\_\_

### APPLICATION CHECK LIST

Please review carefully all of the instructions for submitting application. Be sure to include:

- Application Form
- Typed Essay
- Resume
- Letters of Recommendation – Two (2)

### FAX, EMAIL OR MAIL APPLICATION AND ALL REQUIRED ITEMS TO:

Alliance for Leadership and Education  
Attention: Nolcox Scholarship Committee  
1107 9<sup>th</sup> Street Suite 701  
Sacramento, CA 95814

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